

## **PRINCIPAL PLANNER**

### **ABOUT GWRC AND FAMPO**

The George Washington Regional Commission (GWRC) serves as the Planning District Commission (PDC) for Planning District 16, which includes over 360,000 people in five jurisdictions. Planning District 16 is the fourth-largest and fastest-growing of the Commonwealth's 21 planning districts. GWRC provides a broad array of planning services, including regional environmental, energy-conservation, hazard mitigation and rural transportation; operates GWRideConnect, the Region's transit/transportation demand management agency; and serves as staff to its sister board, the Fredericksburg Area Metropolitan Planning Organization (FAMPO).

FAMPO is a federally-mandated agency that is responsible for making sure federal dollars spent on existing and future transportation projects and programs are based on a continuing, cooperative and comprehensive transportation planning process. Committed to meaningful public engagement throughout the process, FAMPO is responsible for establishing priorities to meet short-term (next six years) and long-term (20+ years) multimodal transportation needs in the FAMPO Region (Fredericksburg, Spotsylvania County and Stafford County).

### **ABOUT THE POSITION**

The Principal Planner, reporting to the FAMPO Administrator, manages several FAMPO staff (including interns) who all assist in the MPO transportation planning process. This full-time position oversees planning activities and administers regional transportation planning programs. In addition to working with FAMPO staff, the Principal Planner works with stakeholders including federal, state, and local governments, elected officials, and the public. The qualified candidate will possess an effective knowledge of the transportation planning process, traffic and travel demand modeling processes, and federal and state regulations and guidance related to transportation programs and funding, including planning and programming for highways and bicycle and pedestrian modes.

### **RESPONSIBILITIES**

- Manage individual planning activities, including but not limited to
  - regional transportation plans,
  - corridor studies,
  - multimodal studies,
  - consultant-led work,
  - feasibility studies, and
  - other projects and duties as directed.
- Assist with administering program budgets.
- Collect, analyze and interpret complex data, maps, state and federal regulations and other related documents.

- Prepare and present technical analysis to state, federal and local officials, other professional staff and the general public.
- Assign GIS-related and other tasks to the staff the Principal Planner supervises.
- Coordinate with the FAMPO Administrator on staffing needs.
- Communicate with the public, staff and elected officials.
- Help organize, attend and present at monthly committee meetings and workshops, including serving as the staff lead for the Citizens Transportation Advisory Committee.
- Serve as or oversee the regional Bicycle and Pedestrian Coordinator.
- Provide customer service to FAMPO requests.

## **JOB QUALIFICATIONS**

### **Required**

- A master's degree in transportation planning, urban planning, civil engineering or a related field, and a minimum of 5 years of local and/or regional transportation planning experience.
- Prior supervisory experience.
- Demonstrated program management experience.
- Demonstrated experience collecting, analyzing, interpreting and summarizing data.
- Strong oral and written communication skills, including the ability to translate technical materials to a nontechnical audience.
- Knowledge of transportation finance, policy and project development phases.
- The ability to work both independently and as a member of a team.
- Proficiency with ESRI ArcGIS, Microsoft Word, Microsoft Excel and Microsoft PowerPoint.

### **Preferred**

- Demonstrated program management experience.
- Prior experience with a public agency working in transportation planning.
- Experience using CommunityViz Scenario 360, Citilabs Cube/Voyager, Synchro, and traffic microsimulation software.
- Strong design skills and experience with Adobe applications (Illustrator, Photoshop, InDesign, etc.) and WordPress.
- American Institute of Certified Planners (AICP) certification or Professional Engineer (PE) license.

## **COMPENSATION**

Starting salary negotiable depending on qualifications. An outstanding [benefits package](#) is also provided.

## **TO APPLY**

Please email a résumé, cover letter, salary history, a representative sample of your work for a transportation study or plan, and four references to fampo@gwregion.org. Position is open until filled.

*George Washington Regional Commission/Fredericksburg Area Metropolitan Planning Organization is committed to hiring and retaining a diverse workforce. We are proud to be an Equal Opportunity Employer/Affirmative Action Employer, making a decision without regard to race, sex, national origins, disability, age, color, low-income, or limited-English proficiency.*